June 1, 2009

Getting Ready for Y2K+10

Dear AccountMate Clients,

AccountMate allows posting to unrestricted periods anywhere within a three year window of your last/this/next fiscal years, so we're already seeing clients posting entries in the year 2010 and this will become even more common in the next few months. The **default configuration** of AccountMate is to allow "two digit year input", and for **many of the older versions/builds** currently in operation, the "rollover year" is set to 10 - meaning that the **two digit year 10 is 2010, but the year 11 is 1911**. So far, no problem, right? But, as you can see, **when the year 2011 rolls around you'll be receiving errors that the year 1911 isn't defined**!

The proactive solution is to **configure your century setup NOW** with a rollover of, say, 20 - so that years up through then will be recognized as being in the 21st century. Exactly where/how this is done varies by AccountMate platform and version: If you're running **LAN 3 or LAN 5** then it's under the **<File><System Setup><Year 2000 Setup>**; for **LAN 6.5 and newer** plus **all SQL versions**, the setting is configured via the **separate administrative program**. Please contact us for details if you have trouble finding it - perfect use of our "free 15 minute telephone support"!

Finally, in our daily support activities here at Fourim, we get LOTS of calls regarding **reconciling inventory on-hand to General Ledger** - so much so that I'll make this the topic of next Month's NewsLine intro - but in the meantime, wanted to be sure to note the **Tech Note below** on **"Understanding the Inventory Transaction Log"** as it provides guidance on how to determine what's happening and how it's affecting your system.

Regards,

Al Wittmann
Fourim Consulting, LLC

AccountMate Basic Product Training Class

AccountMate regularly holds product training classes at their corporate offices in Petaluma, CA, covering the planning and implementation of the AccountMate 7 core financial modules (AP, AR, BR, GL, IC, PO, SO, and UM). The cost of the class is $2,085 per person, not including travel and hotel expenses.

The next scheduled class is June 17-19. **If you are interested in the class please contact us at Fourim at (877) 867-1118 or by <replying> to this e-mail.**

Free AccountMate Vertical Solutions Webinar

AccountMate continues to offer webinars on vertical solutions to improve your business. All webinars are one hour long from 1:00pm to 2:00pm EDT. Please take a look at the below list. **If you would like to attend please contact us, by <replying>**

to this e-mail to sign up for the webinar.

AccuDart - Thursday, June 4th - real time inventory management solution. Using radio-frequency barcode scanners, it allows the warehouse staff to instantly process transactions such as receipt of POs, Sales Order picking and shipping, Physical Count process, etc.

DocPop (Electronic Document Management) - Thursday, June 11th - users can store, retrieve, and manage documents without having separate platforms to manage. All documents produced by AccountMate, such as invoices, AP checks, reports, etc. are automatically processed and stored in the solution. Users can access documents from within the AccountMate software, with a click of a button.

INFO*trac* Announces a Telephone Application Programming Interface (TAPI) Module

INFO*trac*'s new TAPI adds a new level of functionality by integrating TAPI enabled phone systems to the INFO*trac* environment.

With the TAPI module you can do the following:
1) Log all incoming and outgoing phone calls by customer and contact with all relevant call time data
2) Synchronize the INFO*trac* system to the customer calling in automatically
3) Allows a pop-up message of who is calling and their information
4) Enhance call routing and call dispatched based on INFO*trac* information
5) Reporting of call activity and related information
6) Can be fully customized to perform business process functions, trigger activities and functions to enhance both call routing and action from calls

If you are interested in the TAPI Module there will be a 45 minute webinar on Tuesday, June 23 at 1:00 PM EDT. **If you would like to attend please contact us, by <replying> to this e-mail to sign up for the webinar.**

Tech Note: Understanding the Inventory Transaction Log

The Inventory Control module provides information in the Inventory Transaction Log to help you monitor inventory item transactions. This Tech Note discusses the available report criteria, report fields, sources of entries and the transaction types used in the Inventory Transaction Log. Click the title of the article below to access the document.

Article 1159: Understanding the Inventory Transaction Log

Tech Note: How to Adjust Finance Charges Applied to AR Invoices

Many businesses impose finance charges on customer balances that remain unpaid after a certain amount of time. Occasionally, these charges may have to be adjusted either because they are erroneous or because the charges are fully or partially waived. This TechNote discusses how these adjustments are to be handled in AccountMate 7 for LAN and AccountMate 6.5 for SQL, MSDE or LAN. Click the title of the article below to access the document.

Article 1122: How to Adjust Finance Charges Applied to AR Invoices

Technical Tips

Versions: AM7 for SQL, Express and LAN
AM6.5 for SQL, MSDE and LAN

Modules: PO, IC

Q: *I attempted to assign a new unit of measurement for a purchase order line item; however, the U of M field in the Line Item Detail window is disabled. How do I activate* *the U of M field?*

A: You must have purchased the Inventory Control (IC) module in order to be able to use the Unit of Measurement (U of M) feature. The IC module enables you to create several U of M records and allows you to assign a U of M for each line item.

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Versions: AM7 for SQL, Express and LAN
AM6.5 for SQL, MSDE and LAN

Modules: AP

Q: *I posted an AP prepayment transaction. When I generated the GL Transfer Report, I noticed that there were no entries for the transaction I recorded. I verified in the Vendor Maintenance that the vendor's Open Debit balance remains unchanged. What did I miss?*

A: AccountMate generates journal entries for posting to GL and updates the vendor Open Debit balance only when you post a handwritten check or print a computer check for the prepayment.

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Versions: AM7 for SQL and Express
AM7 for LAN
AM6.5 for SQL and MSDE
AM6.5 for LAN

Modules: AP

Q: *I generated the **AP Forecast Aging Report** to include open debit transactions; however, I noticed that the prepayment transactions I recorded earlier do not appear in the report. I also checked the vendor's record and the Open Debit field does not include the prepayment amount. How do I resolve this?*

A: Prepayment transactions must be applied for payment and paid before the system recognizes them as part of the vendor's open debits. As soon as the prepaid invoice is paid, it becomes part of the open debits in the vendor's record and included in the AP Forecast Aging Report. The prepayment transaction will appear in the report with "OPN DB" as the description in the Invoice # column.

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