September 1, 2007

AccountMate V7.3 for SQL and SQL/Express Shipping!

Dear AccountMate Clients:

AccountMate Version 7.3 for SQL and SQL/Express is now shipping. So, if you're on one of those platforms and you have a current software maintenance plan, then it should be arriving at your office any second!

Besides the natural inclusion of all patches released to date, it also includes more than 30 new enhancements based on end-user feedback.

A partial list is:

- Built-in support for ACH formatted electronic payment from Accounts Payable
- Improved integration with the new Windows Vista user interface
- Sales Order and Purchase Order "item number lookup" includes customer item numbers and vendor part numbers
- Allow shipment of regular inventory items from multiple bins (not just special items)
- Allow negative quantities of serialized items in AR Invoice
- Checkbox that allow an authorized user to select all journal entry batches for posting
- Allow copy and paste from Excel into the GL Distribution Grid
- And many, many more

When your V7.3 CDs arrive, please contact us so that we can coordinate your installation.

For those of you on the LAN platform, no word on when the next build will be released, but rest assured your turn will be next. And if you're not on a software maintenance plan, then look at all that you're missing out on!

Regards,

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AccountMate Webinar for End Users (That's anyone running the SQL or Express versions of AccountMate)

Click on the link below to register for the Webinar AccountMate will be conducting to highlight the new features in AccountMate version 7.3. You will need your AccountMate Support ID, which can be found by going to the Help Menu in AccountMate and clicking on About AccountMate. The Support # will appear in the heading above the page tabs, or you can print the license information and it will be listed there. Please call me if you have any questions or need assistance in getting registered.

- *AccountMate 7.3 New Features* **for End Users** (Sept. 7, Fri, 11 AM PST)
  This one-hour session highlights the exciting changes and enhancements introduced in AccountMate version 7.3.

AccountMate Tips and Tricks

Version: AM7 for SQL and Express
AM6.5 for SQL and MSDE
Module: RA

Q: *I created and received an RMA transaction with a Return and Reship return code. I was unable to ship the item back to the customer, because when it was returned the item was placed in the defective inventory. How should I have received this RMA so that we would be able to ship the item back? How can we remove the item from the defective inventory and place it back into the regular inventory?*
A: The return code Return and Reship places the item into the defective inventory when the RMA is received. To move the item out of the defective quantity, use the Defective Inventory Adjustment. To place the repaired item back into regular inventory, use the Inventory Adjustment function in the IC module.

Version: AM7 for SQL and Express
AM6.5 for SQL and MSDE
AM6.5 for LAN
Module: AP

Q: *Can I amend an AP invoice for a one time-vendor?*
A: Yes, you can amend an AP invoice for a one time-vendor. To do this, perform the following:
1. Access the AP Invoice Transactions function and select the Amend AP Invoice option.
2. Click the Lookup button in the Vendor # field to display the Vendor # Leading Search window. AccountMate uses system-generated Vendor #s for one time vendors; so for easy reference you may click on the Company column to sort the information by the company name.
3. Enter in the AP Invoice # field the invoice number you want to amend.
4. Make the necessary changes in the editable fields and click the Save button.

Version: AM7 for SQL and Express
AM6.5 for SQL and MSDE
AM6.5 for LAN
Module: AP

Q: *I set up the system to print laser checks with a large bottom stub. When I print an AP check, why will the system print two checks with the first check voided?*

A: The Print Computer Check function prints in the check stub area all invoices included in the payment. The stub can fit a maximum of only 25 invoices; thus, if the check includes a larger number of invoices the system prints two checks with the first check as void. To avoid duplication, one of the two checks must be voided.

Version: AM7 for SQL and Express
AM6.5 for SQL and MSDE
AM6.5 for LAN
Module: SO, AR

Q: *How do I search for an invoice generated from a sales order shipment? The only information I have is the sales order number.*
A: Generate the Shipment Report. Sort the report by SO #; then, specify the sales order number. Preview the report to locate the invoice number that corresponds to the sales order number.

Version: AM7 for SQL and Express
AM6.5 for SQL and MSDE
Module: RA, AR, IC, KT

Q: *I need to record a return for a kit item; however, when I tried to enter the item in the RMA Transactions function the system prompts "Kit Items are not allowed in RA Module." What should I do?*
A: Record the return of the kit item through the Create Sales Return with Invoice # function in Accounts Receivable.
Version: AM7 for SQL and Express
AM6.5 for SQL and MSDE
AM6.5 for LAN
Module: AR, SO, PO, IC, MI, RA

Q: *I have an inventory item that I want to discontinue. I cannot delete it because it has on-hand quantities. How do I prevent users from using this item in any transaction?*
A: Assign an "Inactive" status to the inventory item that you want to discontinue.

Version: AM7 for SQL and Express
AM6.5 for SQL and MSDE
AM6.5 for LAN
Module: AP

Q: *How do I amend a posted vendor beginning balance?*
A: Amend the beginning balance invoice using the AP Invoice Transactions->Amend AP Invoice function.

Version: AM7 for SQL and Express
AM6.5 for SQL and MSDE
AM6.5 for LAN
Module: SO, PO, RA

Q: *How do I specify a line item's request date rather than assigning one request date for all line items?*
A: In the Line Items tab, click the **Detail…** button to display the Line Item Detail window where you can enter the Request Date for each line item.

Version: AM7 for SQL and Express
AM6.5 for SQL and MSDE
AM6.5 for LAN
Module: MI, IC

Q: *When I post a finished job for a work order, I cannot find the bin where I want the manufactured item to be stored. I tried to search the bin using the Bin Lookup; however, it is not included in the list. What did I miss?*

A: To make the bin available for selection, verify the following settings:

- In Warehouse Maintenance, verify that the bin is active and that it is set up as a receiving bin.
- In Inventory Maintenance Item Warehouse Setup, verify that the bin is set up for the related warehouse.

Version: AM7 for SQL and Express
Module: SM

Q: *I noticed that some report files in the Crystal folder have "L" at the end (e.g. arinvc.rpt vs. arinvcL.rpt). What is the significance of the "L" at the end of the file name?*
A: Reports with "L" at the end are used in line-item tax companies. These companies are set up to use a country tax other than USA or Canada. Companies using line-item taxation methods have reports to address tax-specific information.

Version: AM7 for SQL and Express
Module: PO

Q: *I created a purchase order; however, when I accessed the Receive Goods function and entered the PO #, the Line Items tab is empty. What went wrong?*
A: This occurs when you have nothing to receive in the warehouse entered in the Warehouse field. The Line Items tab displays only the line items assigned to the specified warehouse.

Version: AM7 for SQL and Express
AM6.5 for SQL and MSDE
AM6.5 for LAN
Module: BR

Q: *I created a transaction code with a "Receipt" transaction type. When I attempted to record other receipt transactions, AccountMate did not allow me to use the transaction code. It displayed a message saying that the transaction code can only be used for recording deposits. Why is this so?*
A: The transaction code you created is set up to require a deposit or check #; thus, you cannot use it to record other receipt transactions. To make it available for use, access Transaction Code Maintenance, select the transaction code and unmark the Require Deposit/Check # option.

Version: AM7 for SQL and Express
AM6.5 for SQL and MSDE
AM6.5 for LAN
Module: AR, SO, PO, RA

Q: *I attempted to print a customer's invoice while I was accessing the information in Customer Maintenance; however, I cannot see the Printer button when I drill down in the customer's balance information and preview the invoice. What did I miss?*
A: Verify that the invoice was previously printed during the Create Invoice function or was printed using the Print Invoice function. Only previously printed invoices can be printed from the Customer Maintenance drill down feature. This applies to sales orders and purchase orders as well as to return material authorization and return to vendor authorization documents in the RA modules.

Note: The RA modules does not exist in AM6.5 for LAN